



An Autonomous Institution

Permanently Affiliated to VTU, Belagavi, Approved by AICTE, Accredited by NAAC,NBA
Recognized by UGC with 2(f) & 12(B) Status.

Office of the Controller of Examinations

Prof Kumar R
Controller of Examinations

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080-42991024

Ref. No: MVJCE/COE/2024-25/044

Date: 04.10.2024

Circular - Paper Viewing Process

The students of U G Programmes of 2022 Scheme (2022 Batch -4th Sem) are hereby informed that they can apply for Paper Viewing Process (PVP) of the answer scripts of theory examinations (Except the courses conducted as MCQs and Practical's) of the 6th Sem SEE Exams conducted during Jul/Aug 2024 by paying a fee of Rs 500/- per script as per the below schedule.

Sl. No.	Event	Date
1.	Starting date of filing of PVP applications	07.10.2024
2.	Last date for submission of applications	10.10.2024
3	Schedule of PVP	Will be notified

Application forms shall be collected from the department coordinators and submit the filled in application to the concerned department coordinator on or before the last date.

Note:

1. The scripts will be shown only to the registered students on the date and time specified as per the schedule.
2. A specified timeslot of 45 minutes / script shall be provided to students to see the script and submit the discrepancy/grievance form duly filled in.
3. The registered students must be present in the hall 10 minutes before the scheduled time announced for the process starts. No Provision for Extra time will be provided.
4. Students who registered to see the answer scripts must be present at the prescribed time & place and none of his/her representatives can see the script. If a student misses this opportunity even after registration, the registration will become null and void. And No refund of fees will be entertained in this regard.
5. The registered students are not permitted to carry pens, pencils, calculators or any type of electronic gadgets. They must write the grievances using the pen supplied by the COE office only.

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6. Students present in the hall are not permitted to write and/or mark anything on the answer scripts. If such attempts are made, this will be treated as malpractice case and suitable action will be initiated.
7. The students are instructed to write only the specific grievances question wise in the grievance form.
8. There is no scope for discussion/interaction among the students during the Paper Viewing Process.
9. The students should handover the answer scripts and grievance form personally to the Room Superintendent/official in-charge before leaving the hall.
10. Once the results are declared after PVP there is no scope for revaluation/challenge valuation.

R. Kumar
04.10.2024

Controller of Examinations



Umanahesh
Principal

Copy to

HODs with a request to convey to students.

Deans

Registrar

Accounts Section

File.