

Ref. No: MVJCE/COE/2025-26/20

Date: **2 8 AUG 2025**

### **Circular - Paper Viewing Process**

The students of U G Programmes of 2022 Scheme (2024 Batch -2<sup>nd</sup> Sem) are hereby informed that they can apply for Paper Viewing Process (PVP) of the answer scripts of theory examinations (Except the courses conducted as MCQs, Practical's and Project) of the 2<sup>nd</sup> Sem SEE Exams conducted during Jun/Jul 2025 by paying a fee of Rs 500/- per script as per the below schedule.

Sl. No.	Event	Date
1.	Starting date of filing of PVP applications	29.08.2025 11.00 AM
2.	Last date for submission of applications	01.09.2025, 6.00 PM
3.	Schedule of PVP	03.09.2025

Application should be filed only through ET Lab. No Manual Applications will be accepted

#### **Steps to Register for PVP (Revaluation)**

1. Login to ET Lab <https://mvjce.etlab.app/user/login> with students' credentials
2. Go to End Semester Examination Tab→ Revaluation/Answer Script→ Select Exam  
**S2 (R) B.E. Exam, July 2025 (2022 Scheme) for 2<sup>nd</sup> Semester**
3. Students shall get an option to View/Register for PVP/Revaluation.
4. Click View/Register and select the subjects to apply for Revaluation/PVP.

(Students are advised to select the subjects carefully and not to apply PVP for MCQs type/Project/Lab courses/AEC Courses)

**Office of the Controller of Examinations**

Prof Kumar R  
Controller of Examinations

coe1@mvjce.edu.in  
080-42991024

5. Click Next, Confirm the subjects and proceed to payment.
6. Students will get an option to pay online using various payment options.
7. Complete the payment and download the receipt (**Keep the receipt for future reference**).
8. Payment once made is nonrefundable under any circumstances.
9. Revaluation/PVP Fees should be paid only online through ET Lab only, fees will not be collected manually.

**Paper Viewing Process Guidelines:**

1. The scripts will be shown only to the registered students on the date and time specified as per the schedule.
2. A specified timeslot of 45 minutes / script shall be provided to students to see the script and submit the discrepancy/grievance form duly filled in.
3. The registered students must be present in the hall 10 minutes before the scheduled time announced for the process starts. No Provision for Extra time will be provided.
4. Students who registered to see the answer scripts must be present at the prescribed time & place and none of his/her representatives can see the script. If a student misses this opportunity even after registration, the registration will become null and void. And No refund of fees will be entertained in this regard.
5. The registered students are not permitted to carry pens, pencils, calculators or any type of electronic gadgets. They must write the grievances using the pen supplied by the COE office only.
6. Students present in the hall are not permitted to write and/or mark anything on the answer scripts. If such attempts are made, this will be treated as a malpractice case and suitable action will be initiated.
7. The students are instructed to write only the specific grievances question wise in the grievance form.

**Office of the Controller of Examinations**

Prof Kumar R  
Controller of Examinations

coe1@mvjce.edu.in  
080-42991024

8. There is no scope for discussion/interaction among the students during the Paper Viewing Process.
9. The students should hand over the answer scripts and grievance form personally to the Room Superintendent/official in-charge before leaving the hall.
10. Once the results are declared after PVP there is no scope for challenge valuation.

**Note:**

"To ensure fairness and accuracy, all scripts awarded "F" grade were subjected to triple independent evaluation by three separate examiners."

*R.18mk*  
*28-08-2025*  
Controller of Examinations  
Controller of Examinations  
**MVJ College of Engineering**  
(An Autonomous Institute)  
Bangalore - 560 067



*Amr*  
*28/8/25*  
Principal  
Principal  
**M.V.J. College of Engineering**  
Bangalore - 560 067

**Copy to**

- HODs with a request to convey to students.
- Deans
- Director -Quality Assurance
- Registrar
- Accounts Section
- File.